

UNITED STATES  
DEPARTMENT OF THE INTERIOR  
BUREAU OF LAND MANAGEMENT

**UNAUTHORIZED USE INVESTIGATION REPORT**  
GENERAL

Unauthorized Use Number

DATE

Reported

Investigated

This Report

1. UNAUTHORIZED USER

PHONE NO.

Name

Address (include zip code)

Name

Address (include zip code)

2. Give location and area of unauthorized use. (Legal description, name or number of road, or reference to known locations.)

3. Describe unauthorized use

4. DAMAGES CLAIMED

ITEM

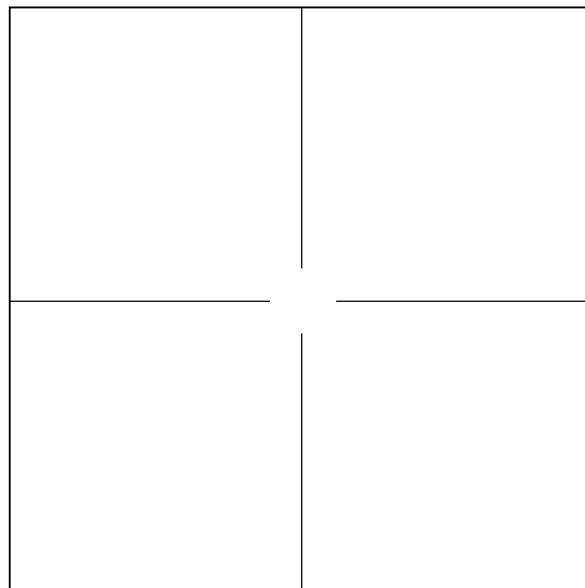
VALUES

\$

TOTAL

\$

5. Sketch area of unauthorized use and show land status



Scale: 1" =

6. Violation. (Cite regulation, law, permit, or lease, etc.)

## GENERAL INSTRUCTIONS

**Prepare in duplicate. Original to case file and copy retained in originating office.**

Use the following forms designated for reporting certain types of unauthorized use, as applicable:

1. Form 9230-9, Materials Unauthorized Use Investigation Report.
2. Form 4150-1, Grazing Trespass Report
3. Form 9230-10, Initial Report of Unauthorized Use
4. H-9238-1, Fire Trespass Handbook
5. Form 9230-24, Trespass Investigation Report (General), for all other investigation reports.

## SPECIFIC INSTRUCTIONS

*(Report additional items on blank pages. Number additional pages consecutively.)*

To complete, add the following as a continuation of this report:

### *Section*

7. *Summary of Unauthorized Use* - Describe what happened; when; how; and for the length of time. Give basis of party's claim to use.
8. *Names and Addresses of Parties Involved* - Name witnesses; persons receiving Government property; what Government witnesses can testify to, etc.
9. *Record of Facts* - Record in chronological order: permits, leases, or licenses; serial numbers of equipment; financial standing and occupation of person considered to be responsible; correspondence; telephone calls; and other pertinent known facts.
10. *Attorneys Name and Addresses*
11. *Recommendations* - Indicate nature of unauthorized use (civil or criminal); and action to be taken.
12. *Enclosures* - List items such as maps, permits, other agency reports which are enclosed in the investigation report. Do **not** duplicate items already in case file.